

Conferral of Awards – Bachelor Degree

POLICY

La Fondation Le Cordon Bleu by agreement with Le Cordon Bleu Australia shall confer awards at annual graduation ceremonies at venues and on dates to be determined by Le Cordon Bleu Australia.

In addition to the normal graduation ceremonies and meetings of the Academic Board, La Fondation Le Cordon Bleu by agreement with Le Cordon Bleu Australia may confer awards on candidates in absentia at any meeting of Le Cordon Bleu Australia specified for that purpose.

Students will normally have their awards conferred at the next scheduled graduation ceremony following their successful completion of the requirements of the award and Le Cordon Bleu Australia and La Fondation Le Cordon Bleu's receipt and acceptance of recommendations for the conferral of the award from the Academic Board.

Students, under extenuating circumstances, may apply to Le Cordon Bleu Australia to defer their graduation to the next scheduled ceremony. Graduation may not be deferred beyond the next scheduled graduation ceremony. The next graduation ceremony will then become the conferral date of the award.

Where a student wishes to terminate his or her enrolment in a program and has met the requirements of a Le Cordon Bleu award in which they are not currently enrolled, La Fondation Le Cordon Bleu by agreement with Le Cordon Bleu Australia may decide to confer the alternative award upon receiving and accepting the Academic Board's recommendation for the conferral of the award.

Le Cordon Bleu Australia shall notify in writing each student who is eligible to receive an award of the time, date and location of the graduation ceremony.

Graduands shall notify Le Cordon Bleu Australia of their intended attendance at the scheduled graduation ceremony by the due date as indicated in the written notification of the graduation ceremony.

Graduands who wish to defer their graduation to the next scheduled graduation ceremony must apply in writing to Le Cordon Bleu Australia by the due date as indicated in the written notification of the graduation ceremony.

DUX AND MERITORIOUS STUDENTS

Le Cordon Bleu Australia recognises that certain students have achieved outstanding academic results during their program of study and wishes to acknowledge and reward the additional effort required to achieve this.

Le Cordon Bleu Australia will therefore identify and reward one student who has completed all program requirements and achieved the highest overall results, from each of the Bachelor of Business (International Hotel Management) and the Bachelor of Business (International Restaurant Management) degrees each year. These students will receive the Dux award.

Le Cordon Bleu Australia will also identify and reward one student each year in each of the four course theme groups, Professional Studies, Management Studies, Business Environment, and Management Information and Communications, who has achieved the highest overall results in all courses in the theme group. These students will receive Meritorious Student awards.

All awards will be presented as part of the graduation ceremonies. Students identified to receive awards will be notified before the ceremony to ensure either their attendance or if they are unable to attend, alternative arrangements for presentation of the awards.

Calculations for Dux

At the discretion of the Academic Director, there will be one Dux per Degree program (Hotel or Restaurant) per year.

The algorithm to assess the Dux student will be:

Stage 1	30%
Stage 2	5%
Stage 3	30%
Stage 4	5%
Stage 5	30%; and

Any course granted Status will be given the mean results for that course for that group for the purposes of assessing the Dux.

Calculations for Meritorious Students Awards

That the Board approve the recognition of high-performing students at Stages 1, 3 and 5.

The student with the **highest total aggregated grades/marks** in allocated course groups is recognised as a Meritorious Student.

The courses are grouped into four themes:

- **Professional Studies**, which includes courses with a focus on food preparation, food service, beverage service, rooms division operations and management, food and beverage division operations and management, wine studies and wine appreciation, food & wine matching, gastronomy and hospitality studies.
- **Management Studies**, which includes courses with a focus on human resource management, supervision, management, strategic planning and decision making.
- **Business Environment**, which includes courses with a focus on accounting, finance, economics, industry trends and issues, marketing, law, and project management.
- **Management Information and Communication**, which includes courses with a focus on communications, technology, and information systems.

Statements of Compliance

The following statements apply to all Le Cordon Bleu Programs.